

INSTRUCTION

Criteria and Procedures for Approving School Plan

Schools shall submit School Plans to the District for approval.

The criteria to be used to approve each plan will be:

1. The Plan is responsive to student needs identified in the District curriculum, Program Quality Review (PQR), and/or student outcomes.
2. The Plan establishes objectives that are both realistic and challenging.
3. The Plan provides special activities to meet the needs of students.
4. The Plan provides the product evaluation utilizing each school's Self-Study and Program Quality Review information.
5. The Plan is in compliance with District Policies, District Administrative Guidelines, California Code of Regulations - Title V, California Education Code, and Categorical Guidelines.

The procedures to be followed for approving each School Plan will be:

1. Each School Plan will be reviewed and approved by the following:
 - School Site Council
 - Superintendent's Designee from Educational Services
 - Superintendent
 - Board of Trustees

Unapproved Plans will be returned to the school principal with written comments on sections that are not clear or do not meet criteria.

REFERENCE: [Instruction for District Master Plan for School Improvement](#)

The Board must establish criteria and procedures which the District uses in approving or disapproving School Improvement Plans in order to: (1) ensure that school implementation plans comply with the provisions of the School Improvement laws and regulations; and (2) judge the potential effectiveness of the Plan in responding to the needs of students at each school and the goals for School Improvement. (Education Code Sections 52034 (a) and 52035; California Code of Regulations, Title V, Section 4022 (f).)

Policy Adopted: July 26, 1979

Revised

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